

Westfield Fire and Rescue District

February 1, 2016
Regular Meeting

Thombs called the meeting to order at 6:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Comments from the floor-none

- Trustees Thombs swear in Brandy Crall as a volunteer on the WFRD. Brandy will be attending EMT school in March.

Minutes to be approved

Likley makes a motion to accept the January 18, 2016 meeting minutes as submitted; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Chief's Report

- January had 32 runs; 18 EMS, 14 Fire, 19 Township, 9 Village, 1 Lafayette, 2 Seville, 1 Canaan
- This Saturday the Firefighters' Association will sponsor the Annual Pizza Party for the finalist in the State Fire Marshal Safety Poster Contest at 11 AM.
- Association will purchase new CPR Manikins for certified CPR courses. The cost of the equipment is just over \$1000.00.
- Thursday the department will be providing their second of three CPR classes at Cloverleaf High School.
- Meetings will begin this week to plan the biennial Prom Promise Mock Crash Demonstration. Agencies such as, Ohio State Patrol, local law enforcement, hospitals (Aeromedical Transport) and representatives from the courts will be involved. This demonstration will take place in the spring before prom.
- Truck 162-1 was taken out of service last week when the pump failed to engage. Repairs to fix the rear airbrake line and pump casing were done.
- New fire truck update- Pre-paint inspection is scheduled for the week of February 15th. Chief and another officer will be going to inspect the truck at the manufactures cost. The truck should be done and delivered by the end of March. Chief is still talking with manufacture about being a month behind and their responsibility to pay for the WFRD's extra month on the rental. Approximately \$4,000.00 will be needed to cover the additional 2 months (through April). Seville/Guilford Fire Department is ok with using the truck until then. Likley suggested the Chief to talk with them if they want to publicize the sale of the truck now because it will be ready for sale in the spring.
- Association dues were discussed by the Trustees and Chief to determine how this process can be managed. The cost to the employees is \$10.00 per month and some employees do not make this amount even with the opportunity to be paid for their training. The problem is with the employees such as college students who are away at school and are still held responsible to pay \$30.00 quarterly. The Chief has also requested the roster from the FO so their treasure knows

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who has paid their dues. To date, the 4th quarter dues payment to the association and roster of dues payments has not been received from the Fiscal Officer.

Thombs would like the Chief and Zweifel to decide on a better way to monitor and take out association dues. The Chief will have the Association Treasure meet with Zweifel so they can resolve this ongoing problem.

- Chief will need new phone (battery is not holding a charge). Approximately \$100.00
- February 3, 2016- the next meeting to discuss the new fire station- meet at McDonalds
- Accident and Health Insurance- Chief recommends VFIS- more coverage for ½ the cost and they also include free training classes which will save the district money. Thombs also feels the \$1700.00 savings from plan #66891 for volunteer and career coverage is the best insurance.

Thombs makes a motion to accept plan #66891 with VFIS for Volunteer and Career additional health and accidental insurance; seconded by Likley. Discussion: Schmidt added that VFIS has been around a long time and that it is the largest provider for EMS insurance. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

New Business

Announcements:

February 6, 2016- Poster Pizza Party at the Fire Station @ 11 AM

February 15, 2016- WFRD Regular meeting @ 6:30 PM

March 7, 2016- Poster recognition by Trustees @ 6:00 PM

Fiscal Officer's Report

- Fund Status in the amount of \$277,601.67
 - 4th quarter Association payment has not been made but has been signed by the Trustees at the December 31st meeting.
 - Verizon Bill is late. Payment is being made for 3 ½ months tonight. Zweifel says there were no late fees.
 - Staples payment \$270.62 is for the WFRD supplies and the rest of the payment in the amount of \$ 463.38 is the payment for Township supplies.
 - Ohio Edison- Zweifel says she is using up other appropriations for the payment of the electric bills in the amount of \$350.10 and that this is ok and a supplemental appropriation is not needed.
 - Elite IT Home- Malware for the Chief's computer (\$200.00) includes monthly service agreement.
- Likley asked the FO if the 2015 books are closed- she answered no.
- Likley asked if the temporary appropriations for 2016 were ready- Zweifel said the WFRD temporary appropriations were complete but she did not provide them for the Trustees.

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Schmidt makes a motion to pay the bills as submitted; seconded by Thombs. Roll call: Thombs- aye, Likley- no, Schmidt- aye. The motion passes.

No Correspondence

Thombs makes a motion to accept WFRD Resolution #2016-02 for the Advance Collection of Real Estate taxes; seconded by Schmidt. Discussion: Likley stated that this resolution was already made at the organizational meeting and that the resolution has not been submitted to the Auditor.

Thombs withdraws the motion and Trustees sign a second copy since the FO could not find the original resolution and the FO must mail to the County Auditor ASAP.

Likley makes a recommendation that "WFRD" be typed on the resolutions and that they are placed in the resolution book for safe keeping.

Thombs makes a motion to adjourn at 7:25 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date Approved: February 15, 2016

Trustee William Thombs, Chair

Trustee James Likley

Trustee Michael Schmidt